

Audio Recording Suggestions

You are creating professional pieces of work. Below are some pointers to aid you in the creation of your narrations.

Prepare your Voice

Read through your Narration several times to get a flow for your tone, pacing, and articulation of words and volume of voice. This will help when you finally get into the booth because you will have worked out the flow and style in which you want to read.

Paper Shuffle

To avoid the sound of your paper shuffling Finish a paragraph or sentence at the end of your first page, pause, and then flip to your second page, pause, and then begin to read a new paragraph. You can cut out this pause and the paper shuffle later in editing.

Intakes of Breath

Taking a breath in before beginning your sentence is something we all obviously do but this should be edited out. . It makes the podcast flow and sound smoother and polished. You can do this in Audacity or any editing program.

Bracelets

Take all bracelets that may clang and make noise during your recording off.

Speak Up, Speak Clearly

When recording your narration, speak clearly and articulately. Often times, we tend to trail off our voices as we near the end of sentences. Be aware of this. Keep the volume of your voice at

a consistent tone throughout your narration.

Don't Just Read, Tell a Story

Read your narration as if you are telling a story to your friend. Engage your audience. Make them interested in what you have to say. Just reading back words on a page can lead to a monotonous and boring tone. The voice or narration IS the centerpiece of the Digital Essay. Remember if you aren't interested in your story, why should anyone else be?

Fumbling Words

Don't worry, you are guaranteed to fumble on a few words. If you do, pause, go back to the beginning of the sentence, take a moment of silence, and start again. You can always edit these fumbles out. If you fumble, it is NEVER appropriate to accept this. Your narration should be perfect and polished. Think of your favorite Pod Casts. Are they polished or do they allow people to fumble and not correct themselves?

Pause Where Appropriate

This goes hand-in-hand with Don't Just Read, Tell A Story. Make sure you pause where necessary to give your audience time to absorb what you are saying. Pause in between paragraphs. That is why there is a space there when you begin new paragraphs on a written page because you are formulating a new thought or idea. You are moving on to the next point. Represent this space with a pause.

Pacing

Read your narration at a natural steady pace. Don't rush through it. Pause where appropriate and use inflection to bring emphasis to words and important points throughout your argument.

Room Tone

Capture 15-20 seconds of the Audiobooth room tone. Remain completely quiet and record the silence while in the booth. Use this room tone to fill in spaces on your timeline in your editing program.